

BIBLIOGRAPHIC INSTRUCTION REQUEST

INSTRUCTOR	E-MAIL	PHONE NO.
ACADEMIC INSTITUTION	COURSE NAME	COURSE NO.
INSTALLATION	DATE OF INSTRUCTION	DURATION
LOCATION (Library or Bldg. & Room No.)	NUMBER OF STUDENTS	LEVEL OF DIFFICULTY

IF THIS INSTRUCTION IS RELATED TO A SPECIFIC ASSIGNMENT, PLEASE BRIEFLY DESCRIBE IT.

MATERIAL TO BE COVERED

Please bear in mind the time allotted for the session when selecting topics to be covered.
Feel free to prioritize the items or indicate how many minutes are to be spent on each.

Library Policies	Print Indexes	Reliability of Internet Sources
Dewey Decimal System	Citing Electronic Sources	Electronic Databases
Using the Card Catalog	Internet Searching	Boolean Searching
Using the On-line Catalog	Internet Search Engines	Library Tour

Should the presentation be general in nature or geared to a specific discipline?

OTHER REQUIREMENTS OR COMMENTS.

Faculty are encouraged to discuss their needs with the librarian in order to make the BI